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# TIPS AND TRICKS

## ORDERING PPE FROM SUPPLIERS\*

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As we all continue to navigate the COVID-19 pandemic together, we want to reassure you of our continued support for you and your practice today, tomorrow, and in the weeks and months ahead.

We're working quickly to deliver resources that will help your business now and in the future. We know Personal Protective Equipment (PPE) is such a critical area of need and we've asked the network suppliers of VSP® to give you access to their PPE inventories during this pandemic.

The following is a list of VSP Global® suppliers who have access to PPE, along with tips and tricks from the Procurement Team of VSP—experts who regularly purchase products from different suppliers on behalf of VSP Global businesses. We will continue to review and update this list as appropriate. Please note that some of the following recommendations may seem basic, but are included as best practices:

- Tell suppliers that you are in healthcare as many are reserving PPE for those in the industry and first responders.
- Before placing orders online, call to confirm products are in inventory as supplies are fluctuating constantly.
- Don't be discouraged if the product is out of stock. Try again later as the product might be unavailable for one day and available the next day.
- Buy in bulk. Schedule out product needs and order in four-week increments (4, 8, 12 weeks), as it's usually less expensive to buy in larger quantities.
- If an item isn't available, consider alternatives. Does a supplier have an equivalent item that meets your needs?
- Order tracking is critical as orders can get lost or delayed. Find out when you can expect to receive your order, ask for a tracking number, and have one person in the office maintain a spreadsheet with these details for future reference.
- We've encountered a number of bad actors during this pandemic crisis. Before placing an order with a new supplier, we recommend you fact-check the supplier by going to [urlvoid.com](http://urlvoid.com). The website does a reputational risk assessment on the supplier's website. This helps in vetting a supplier.

\*Provider shall be responsible for the payment of all amounts due and owing as a result of purchases made from any Suppliers referred by VSP and VSP does not take any responsibility, and is not liable for, any damage caused through the use of products and/or services purchased from such Suppliers, be it indirect, special, incidental, or consequential damages (including but not limited to damages for loss of business, loss of profits, interruption or the like). VSP cannot guarantee inventory or availability of materials from these suppliers.



# SUPPLIERS

SUPPLIER NAME	ITEMS SOURCED	WEBSITE	BEST WAY TO PLACE ORDERS/SPECIAL INSTRUCTIONS
Amazon Business	Masks, no-touch thermometers	<a href="https://www.amazon.com">amazon.com</a>	<a href="https://www.amazon.com/gp/help/customer/contact-us">www.amazon.com/gp/help/customer/contact-us</a>
Brackin Paint & Supply	Alcohol	<a href="https://brackinpaintandsupply.com">brackinpaintandsupply.com</a>	Can call 334.793.4330 x108 and place order directly.
Cintas	Gloves, hand sanitizers	<a href="https://cintas.com">cintas.com</a>	—
Consolidated Plastics	Variety of products	<a href="https://consolidatedplastics.com">consolidatedplastics.com</a>	No supply now, but may have some spray bottles by the end of May. Can order over the phone or online with card and ship directly.
DAC Technologies	Alcohol, gloves	<a href="https://dactechnologies.com">dactechnologies.com</a>	Can order direct with card. May have gloves as well in checking stock. Register via the login link to make purchases immediately by credit card. Alcohol, gloves, and other items available for practices in need. Free shipping offered on orders \$100 or more. Five-day lead times on most products.
Delta Optical Supplies	Alcohol, plastic containers, misc. chemicals	<a href="https://deltaopticalsupply.com">deltaopticalsupply.com</a>	Call directly to order a maximum of two gallons for \$25.95 per gallon. Has some latex gloves. Best to go direct to site to place orders.
Dom Vetro	Full-coverage hygienic face protection designed to fit any eyewear	<a href="https://domvetro.com/theshield">domvetro.com/theshield</a>	The professional discount code is <b>SOLIDARITY</b> and it's valid for the Standard Shield Kit at \$10.00 per unit.
Fastenal	Lab coats	<a href="https://fastenal.com">fastenal.com</a>	Go to the website to locate the regional branch near the Premier practice. Call that branch and inquire about what supplies they have in stock as each branch differs. Each branch (2,500) has a small amount of stock to support only the local businesses and won't sell outside their service area. Supplies and quantities are limited.
Hilco	Gloves, gallon containers with pumps	<a href="https://hilcovision.com">hilcovision.com</a>	<a href="mailto:SalesSupport@hilco-usa.com">SalesSupport@hilco-usa.com</a> <a href="mailto:CustomerServiceSupport@hilco-usa.com">CustomerServiceSupport@hilco-usa.com</a> Ordering portal available for customers with accounts at <a href="https://www.Hilcovision.com">www.Hilcovision.com</a> . Customer Service Phone Number: 1.800.955.6544.
Just Call Inc.	Plastic containers, misc. items	<a href="https://justcallideas.com">justcallideas.com</a>	—
MODO	KN95 masks, disposable face masks, face shields, gloves, hydrogen peroxide wipes	<a href="https://modo.com">modo.com</a>	Customers with a Modo account should log in to Modobiz.com. New customers should contact <a href="mailto:customerservice@modo.com">customerservice@modo.com</a> or call 800.223.7610.
Office Depot	Hand soap, gloves	<a href="https://officedepot.com">officedepot.com</a>	Supplies limited. Call for availability or ETA.
Staples	Paper towels, hand soap	<a href="https://staples.com">staples.com</a>	Email <a href="mailto:support@staplesadvantage.com">support@staplesadvantage.com</a> or call 877.826.7755 If you have signed up for a Premier Account through Staples, use your login and password to place orders. Otherwise, log in to Staples to place orders.
Uline	Variety of products	<a href="https://uline.com">uline.com</a>	All orders need to be placed via the website.